

LIBRARY CARD APPLICATION, REPLACEMENT AND RENEWAL

A Application for: New Library Card Replacement Library Card Renew Library Card

B Name: _____
 First Name **Middle Name** **Last Name**
 Preferred Title: Mr. Mrs. Ms. Dr. Prof.
 Address: _____ ?
 City: _____ Province: _____ Postal Code: _____
 Telephone #: (_____) _____ Alternate Telephone #: (_____) _____
Note: Your default password for the JFT Library OPAC will be the last 4 digits of your primary phone number.
 Email: _____ ?
 First Language Spoken Japanese English Other: _____

C Complete only if you are applying for New Library Card

Would you like to receive emails from the JFT? **Yes, I consent to receive:**
 Weekly Email Newsletter (events, classes, film screenings, lectures, etc.) Japanese Language Education (for teachers)

Are you under the age of 18?
 No Yes (*Please show your school ID card and write your school's name:* _____)

How did you come to know our library?
 Through a friend JFT website Other: _____

Status ?
 Canadian Citizen or Permanent Resident Temporary Resident (Visitor Visa, Study/Work permits etc.)

If you are a temporary resident in Canada, please specify your intended date of leaving Canada:
 Date: _____
 MM/DD/YYYY

D Acceptance of Responsibility:

- I am at least 14 years old and will stay in Canada for at least three (3) months.
- I understand that reproduction of any audio-visual materials borrowed on this card is strictly forbidden and that materials borrowed are not to be used for any commercial purposes.
- I will be responsible for all borrowed materials and properties belonging to the Japan Foundation Library. I agree to pay all fines levied against late returns and/or pay the prescribed amount for materials lost and damaged by me. I understand the JFT Library does not accept any replacement copies or an item of equivalent value.
- When email address is provided, I consent to receiving email notices from the library regarding item due dates and overdue items
- I hereby certify that the above information is true and correct and will inform JFT Library any stolen or lost cards and any changes to contact information therein, immediately

SIGNATURE: _____ **DATE:** _____
*Note: Signature is required to verify you have read and agree to the Acceptance of Responsibility.
 Add signature using Fill & Sign Tool in Adobe Reader or attach a scan or photo of signed form.*

FOR OFFICE USE ONLY:

Old Card No.: _____ **New Card No.:** _____

Authorization: _____

Information collected will be kept in strict confidence, solely in use for The Japan Foundation, Toronto. [Privacy Policy](#)
 ? **Why is this information needed?** **Address:** to confirm your eligibility for access to our library services. **Email Address:** to receive email notices from the library. **Status:** to verify you will be staying in Canada from the date of application for at least three months.